



14 October 1952

MEMORANDUM FOR: Assistant Deputy Director (Administration)

THRU Chief, O&M Services

SUBJECT : Revision of CIA

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1. Recent discussions in connection with the O/TR budget hearings brought out the fact that the statement of mission and functions of the Office of Training which was approved on 18 April 1951 as page 3A of [REDACTED] lacked clarity and definition and does not adequately reflect the mission and functions of the Director of Training.

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2. The only way in which an adequate statement of mission and functions for this Office can be made official is by rescision of page 3A in the current issue of [REDACTED] and the substitution, therefore, of a new statement.

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3. Attached hereto is the revised statement for substitution as page 3A of [REDACTED]. It is requested that you approve the attached statement and cause it to be issued as rescinding page 3A dated 18 April 1951 of the current CIA [REDACTED].

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**MATTHEW BAIRD**  
Director of Training

**LES:** pdb

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**SECRET**

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